

2003 INSTRUCTOR COMPETENCIES

Professional Foundations

- Communicate effectively.
- Update and improve one's professional knowledge and skills.
- Comply with established ethical and legal standards.
- Establish and maintain professional credibility.

Planning and Preparation

- Plan instructional methods and materials
- Prepare for instruction.

Instructional Methods and Strategies

- Stimulate and sustain learner motivation and engagement.
- Demonstrate effective presentation skills.
- Demonstrate effective facilitation skills.
- Demonstrate effective questioning skills.
- Provide clarification and feedback.
- Promote retention of knowledge and skills.
- Promote transfer of knowledge and skills.

Assessment and Evaluation

- Assess learning and performance.
- Evaluate instructional effectiveness.

Management

- Manage an environment that fosters learning and performance.
- Manage the instructional process through the appropriate use of technology.

1993 INSTRUCTOR COMPETENCIES

- Analyze course materials and learner information.
- Assure preparation of the instructional site.
- Establish and maintain instructor credibility.
- Manage the learning environment.
- Demonstrate effective communication skills.
- Demonstrate effective presentation skills.
- Demonstrate effective questioning skills and techniques.
- Respond appropriately to learners' needs for clarification or feedback.
- Provide positive reinforcement and motivational incentives.
- Use instructional methods appropriately.
- Use media effectively.
- Evaluate learner performance.
- Evaluate delivery of instruction.
- Report evaluation information.